

Hall Rental Policy Okanagan Indian Band

The purpose of this policy is to ensure that the HOL Hall is rented out to people who will be responsible to ensure the building is not damaged due to abuse while at the same time ensuring that Band Administration and the Band members have first priority.

1. PRIORITY:

- Band member funerals will have priority over all other gatherings in the hall.
- The Band Administration events, such as Council meetings, Band meetings or scheduled Band events will have the next priority.
- Band members will be given priority over non-Band members.
- When at all possible, the arrangements for the rental of the hall must be made a minimum of 1 week in advance.
- In the event of a funeral, any previous booking may be cancelled until such time as it is appropriate to use the hall. If the hall is required for the funeral, previously booked events may be cancelled.

2. RULES:

The following rules will apply to all users/renters unless Council approves otherwise;

- There will be no alcohol permitted on the premises.
- Traditional gambling will be permitted but non-traditional gambling will require a permit as per Okanagan Band Council Policy.
- The user/renter will be responsible for the placement of table and chairs as required.
- The user/renter will be responsible to clean the hall including kitchen and bathrooms as applicable before returning the key.
- The user/renter will have access on the day of the affective 24-hour rental period only. If it is necessary to access the building for preparation for the planned event prior to the rental period, additional charges will be levied.
- A key will be issued, which will enable the user/renter to have access to the hall and kitchen.
- A security code will be issued to the user/renter for the purpose of the rental period.
- The user/renter will accept full responsibility for the security of the building from the time the key and code are turned over until the key is returned.
- Band members under the age of 25, will require an adult to accept all responsibility for any damage to the building resulting from the use of the building.

3. RENTAL RATES:

- Council will have usage at no charge.
- Band Administration may be charged annually or by event. The Department Manager and Public Works will determine this.
- There will be no charge for funerals.
- Band members will be charged \$75.00 per 24 hr. period.
- Non-Band members will be charged \$250.00 per 24 hr. period.

Community Group Rental Rate

Rent will be established at \$500 per year for an organized group made up of Band Members. Providing that the group meets the following criteria:

- The group has been established to promote youth development within the community.
- Non-profit
- Provides a membership list to be attached to the agreement.
- Signs a yearly agreement
- Acquires proper insurance
- All rules in Number #2 are to be enforced.
- The damage deposit may be waived providing that in the event of damage the group accepts responsibility for the cost, which will be drafted into the agreement.

4. DAMAGE DEPOSIT:

- All renters will be required to pay a \$150.00 damage/key deposit, which will be returned, without interest, upon inspection resulting in there being no damages resulting from the use and the return of the key.
- The renters will be required to sign an acceptance for the responsibility for all damages resulting from their use.
- Failure to return the key on the first normal working day of the Band, immediately following the rental period, will result in a \$25.00 charge, which will be taken from the damage/key deposit.
- If the building is damaged and the cost of repair exceeds the amount deposited, the renter will be invoiced for the amount over and above the deposit when all repairs are complete.

Approved by Council October 9, 2001