



OKIB Public Works & Housing

11505 Westside Road • Vernon, BC, • V1H 2A8

Telephone: 250-542-3444 • Fax: 250-542-0541

Request for Proposal Solicitation Number: 2020 – 008

OKIB Existing Cultural Arbor Deconstruction Project

Komasket Park – 11505 Westside Road, Vernon BC

Release Date: Friday June 26, 2020

Closing Date: Thursday August 6, 2020 at 2 pm.

Please submit requests for information and proposals by email to:

Jeff Van Ryckeghem

OKIB PWH Project Manager

Email: projectsmanager@okanagan.org

Cell: 250-306-8579

Scope Summary:

It is the purpose of this RFP to solicit proposals from qualified Contractors and to enter into a stipulated sum contract where they act as the Prime Contractor to safely and selectively deconstruct the existing OKIB Cultural Arbor structure.

The Contractor will dismantle the Arbor structure and move the material to either Area A, (REUSE), Area B (NON- REUSE), or the Waste/Burn area on-site. Electrical fixtures will be removed by hand and placed on pallets on an area to be designated; wiring will be disposed off in a bin.

The site will be cleaned and left in a condition similar to original condition (minus the structure). **All debris will need to be cleared and removed.**

The existing foundation will be protected by the Prime Contractor throughout the duration of the project.

OKIB PWH- Jeff Van Ryckeghem is the Owner’s Representative and will be on-site as required to ensure conformity with RFP, and to answer questions/address concerns.

Territorial Stewardship Division – TSD will be on site for all earth works to assess archaeological findings.

RFP Deadlines	Tentative Date
Mandatory site meeting	Tuesday July 7, 2020 at 2 pm
Question period deadline	Thursday July 9, 2020 at 2 pm
Proposal submission deadline	Thursday July 16, 2020 at 2 pm
Project award	Tuesday July 21, 2020 at 2 pm
Signing of contract	Thursday July 23, 2020
Proposed project deadline	Thursday August 6, 2020

1. Proposed Work Breakdown Structure

- 1.1. Site Orientation Meeting
- 1.2. Site Hazard Assessment & Safety Procedures Outlined
- 1.3. Outline job methodology to OKIB PM, Jeff Van Ryckeghem)
- 1.4. Lock out electrical service
- 1.5. Order appropriate waste bin(s) for Waste (nails, joinery, wiring, etc.).
- 1.6. Remove bleachers, which are waste material, and compact them over tarps (or similar function to collect nails) Use magnet to collect nails. Load out waste materials into dump truck as needed to waste/burn area.
- 1.7. Selectively remove all roof elements: shakes, and strapping (both are waste material) over tarps (or similar function). Use magnet to collect nails. Load out waste materials into dump truck as needed to burn area.
- 1.8. Strip any remaining electrical wiring and waste wood material as needed. Source separate materials like wiring and nails. Electrical fixtures to be piled on pallets for transfer by others.
- 1.9. Save rafters and store for transfer to Area B.
- 1.10. Use excavator to clasp beam or post to remove weight and gain control of member. **Falling posts/columns are to be avoided. Vertical lifts only. **Ensure there is no damage to the existing concrete foundation. Handle all beams and posts with extreme care to eliminate damage and tool marks.**
- 1.11. Use zoom boom or similar to gain access to joinery, and detach/dismantle beam/post. Saw cutting may be required. **Avoid mechanical damage.
- 1.12. Transfer designated "A" beams/posts to Laydown "A".(marked on Site plan). Laydown flat in an orderly pattern.
- 1.13. Move designated "B" beams/posts to Laydown "B" and laydown flat in an orderly pattern
- 1.14. Remove any nails in work area, then continue down the Arbor structure.
- 1.15. After removal of arbor structure, clean site, leaving the orderly laydown areas "A" and "B" and electrical pallets.
- 1.16. Fix excessive gouging of site.
- 1.17. Organize Waste/Burn area for destruction (Possible burning to be done by others).

2. Minimum specification

- 2.1. **Prime Contractor** – Safety program, 50% bid bond, \$5M general liability Insurance, good standing WCB Letter, and previous similar experience.
- 2.2. **Stipulated Sum** – The price listed in the bidders' proposal will include all the equipment, materials, labour, waste bins, recycling bins, tipping fees, and any other components not listed that are required to complete this entire project scope.

- 2.3. **Security Fencing-** Provide a separate optional cost.
- 2.4. **OKIB Community involvement** – OKIB would like to have community involvement in this project if possible. This is TBD and will be discussed at a later date.
- 2.5. **Salvage/Recycling Plan-** Where reasonable, OKIB would like to salvage/recycle materials to minimize waste. This includes the shakes, strapping, and wiring.
- 2.6. **Existing foundation Re-use** – The existing foundation has been signed off by the structural engineer for re use. ****It is critical this foundation is protected and not damaged during all site works.****
- 2.7. **Culturally and Environmentally Sensitive Site** – It is critical that the contractor exercises due care and attention when working within the park, within the community, around its Members and Elders.
- 2.8. **Site Facilities** – Site washrooms and water will be provided by OKIB nearby during work hours Monday to Saturday 7:00 am to 7:00 pm except holidays and funerals or similar. No overnight security or on site garbage bins will provided. Contractor to provide power and assumes all risk.
- 2.9. **Security Fencing-** To be a separate item on the Bid and to be discussed with OKIB PM.
- 2.10. **Site Coordination** – Coordination with other site works will be required and not limited to OKIB community, demolition, trades, washroom construction, utility construction, other site works.

3. Minimum Submission Criteria – To be itemized in the proposal as below.

- 3.1. **Site Meeting** - Attend the mandatory site meeting.
- 3.2. **Proposal** - Submit a proposal via email by the deadline listed above including confirmation of the receipt of any addenda if applicable. Proposals should be submitted and signed by an authorized company representative on company letterhead and in PDF form.
- 3.3. **Company Profile** – Provide a brief description of your company or group and capability.
- 3.4. **Project Team** – Provide a brief description of the project team, your team lead, and detail similar previous work experience.
- 3.5. **Project Work Plan** – Provide a brief description of how you plan to complete the work with detail and completeness.
- 3.6. **Salvage/Recycling Plan-** Provide a brief discussion.
- 3.7. **Project Schedule** – Provide a brief project schedule.
- 3.8. **Certificate Insurance** – Provide proof of a \$5M general liability insurance at time of submission. Once notified of acceptance, name OKIB as benefactor to the policy.
- 3.9. **WCB** – Provide a current letter of good standing required at time of proposal submission.
- 3.10. **50% Bid Bond** – Provide a 50% bid bond (eg. Money Draft) due at time of proposal acceptance.

4. Proposal Evaluation Method

Criteria	Weight	Contractor Rating	Points (R x W = P)
Contractor Capability	20		
Project Team Experience	20		
Proposal Detail and Completeness	15		
Methodology 1. No damage to the foundations 2. Minimum damage to the berm, arbor area. 3. Safety 4. Equipment on Site	15		
OKIB Involvement Salvage/Recycling Plan (TBD)	10		
Cost (lump sum)	15		
Optional Cost Security Fencing	5		
Total	100		

5. Contract Terms

- 5.1. 30% at time of signed contract.
50% at time of Substantial Completion.
20% at time of final inspection and deficiency completion.

6. Appendix List

- 5.1 OKIB Cultural Arbor Deconstruction Site Plan 20200626.pdf

END of RFP

