

OKIB IS HIRING LANGUAGE ASSISTANT



JOB DESCRIPTION

The Okanagan Indian Band has an exciting employment opportunity for a **Language Assistant!**

The Language Assistant supports the Language Nest Program in activities inside and outside the classroom. Additionally, the position assists in developing a learning environment among students and teaching staff based on Okanagan values, culture and traditions.

The purpose of the Language Assistant is to support children participating in the language nest program. The Language Assistant works with school staff to provide a solid and safe foundation to foster the student's physical, intellectual, emotional, social and cultural development.

WHAT WE OFFER

The OKIB offers a welcoming team environment and a rewarding job experience as you join us in providing services to the Okanagan Indian Band. We offer benefits and provide training to enhance your skillset and provide the best service possible to the community.

WHO WE ARE LOOKING FOR

You have education, experience, or carry a willingness to learn. You are community-minded, detail-oriented, and an excellent communicator.

- Grade 12 diploma
- Certified Education Assistant considered an asset
- Current First Aid/CPR certificate
- Fluency in the Okanagan language, or active language learner
- Experience with working with infant to age 5 and their parents
- Experience working with First Nations communities

BENEFITS PACKAGE

OKIB has a comprehensive benefits package consisting of:

- 3 Weeks' Vacation Pay
- Extended Health and Dental Benefits Employer Matched Pension Plan
- 15 Statutory Holidays
- Paid Winter Holiday Break
- Discounted Silver Star Lift Passes
- Cultural Leave
- Retention Bonuses after years service
- 15 Paid Sick Days
- Paid Personal Leave
- Employee Assistance Program
- Professional Development Opportunities

35 hours per week | Start Date: ASAP

Wage: \$19.00 to \$25.00 per hour

Deadline for application: September 28, 2023

Preference may be given to those having knowledge and experience of Okanagan culture and traditions.

LANGUAGE ASSISTANT

SUPPORTS NEEDED

- Assists the Okanagan Language Nest team and Language Nest Elders in delivering basic oral Okanagan language through a variety of techniques such as story, song, photos, cultural activities, conversation, and participation in daily school routines.
- Assists the Okanagan Language Nest team with the organization of materials.
- Assists/leads with small group instruction under the direction of the Language Nest Coordinator.
- Supports cultural activities such as berry picking, plant identification, and introduction to safe hunting and fishing practices and techniques.
- Assists in managing classroom expectations through positive reinforcement.
- Acts as a positive role model for behavior; practicing respectful child/adult/elder interactions.
- Supervises outside play, while on fieldtrips, and assists in other supervision duties as required.
- Manages incidents involving Language Nest participants to ensure children have a safe and secure environment.
- Clears Language Nest and outside surroundings of debris to ensure safety.
- Develops and maintains a good working relationship with parents.
- Healthy meal/snack planning and preparation.
- Attends staff meetings and professional development day training as required.
- Communicates to team any pertinent information regarding children, parents, staff, program etc. including incident and first aid reporting.
- Communicates with the Language Nest Coordinator regarding child incidents.
- Participate in community events as requested.
- All persons employed by the Okanagan Indian Band may be required to assist the Band in providing emergency services. Duties assigned during an emergency may differ from regular duties.
- Perform other duties as required.

The successful applicant will be required to provide three references and a Criminal Record Check that includes the vulnerable sector.

Please send a resume, cover letter and references in any one of three ways:

Email: recruiting@okanagan.org

Mail or drop-off at 12420 Westside Road, Vernon V1H 2A4

If you have accessibility needs, please contact Hollie Lachuk @ 250-542-4328 ext. 1011

Preference will be given to qualified Aboriginal Applicants as per section 41 of the Human Rights Code.