

**OKANAGAN INDIAN BAND
BUSINESS LICENSING BY-LAW**

BY-LAW NO. ____

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WHEREAS the Council of the Okanagan Indian Band desires to make a by-law for the licensing of businesses, callings, trades and occupations in the Reserves;

AND WHEREAS section 35 of the *Constitution Act*, 1982 recognizes and affirms the existing Aboriginal and Treaty rights of the Aboriginal peoples of Canada;

AND WHEREAS the Council of the Okanagan Indian Band, pursuant to paragraphs 83(1)(a.1), (e), (e.1) and (g) of the *Indian Act*, R.S.C. 1985, c.I-5, may, subject to the approval of the Minister of Indian Affairs and Northern Development, make by-laws for the licensing of businesses, callings, trades and occupations and with respect to any matter arising out of or ancillary to the exercise of powers under this section, including the enforcement of payment of amounts that are payable thereof, and for the imposition and recovery of interest on amounts that are payable thereof;

AND WHEREAS the Council of the Okanagan Indian Band deems that for the orderly conduct and administration of businesses, and for the health, welfare, safety and environment of the inhabitants in its Reserves to license businesses, callings, trades and occupations;

NOW THEREFORE the Council of the Okanagan Indian Band, hereby enacts the following by-law.

SHORT TITLE

1. This By-law may be cited as the *Business Licensing By-law*.

INTERPRETATION

2. In this By-law,

“Band” means the Okanagan Indian Band;

“business” means a calling, trade, occupation, employment or profession, vocation, commercial activity, or an enterprise that habitually occupies or engages the regular time, attention, labour and effort, of the licensee or person(s) for purposes of gain, benefit, advantage, livelihood or profit, or, in which the licensee or person(s) show(s) willingness to invest time and capital on future outcome;

“calling” means a business or profession as defined in this By-law;

“cannabis” means Cannabis as defined by the *Cannabis Act* (Canada), and also anything in Schedule 2 of the *Cannabis Act* (Canada);

“*Cannabis Act* (Canada)” means *Cannabis Act*, SC 2018, c 16 as amended from time to time;

“*Cannabis Control Act* (BC)” means *Cannabis Control and Licencing Act*, SBC 2018, c 29 as amended from time to time;

“*Cannabis Distribution Act* (BC)” means *Cannabis Distribution Act*, SBC 2018, c 28 as amended from time to time;

“*Controlled Drugs and Substances Act* (Canada)” means the *Controlled Drugs and Substances Act*, SC 1996, c 19 as amended from time to time;

“Council” means the Chief and Council of the Okanagan Indian Band;

“Councillor” means the Councillor(s) of the Okanagan Indian Band;

“environment” means the components of air and earth and includes:

(a) air, lands and water;

(b) all layers of the atmosphere;

(c) all organic and inorganic matter and living organisms; and

(d) the interacting natural systems that include the components listed in paragraphs (a), (b) and (c) above;

“licence” means a licence issued under this By-law;

“licensee” means a person to whom a licence is issued under this By-law;

“Licence Inspector” means a person(s) appointed under section 10 of this By-law;

“member” means a member of the Okanagan Indian Band;

“occupation” means a business or profession as defined in this By-law;

“officer” means any police officer, police constable or other person charged with the duty to preserve and maintain public peace, and any person appointed by the Band for the purpose of maintaining law and order on the Reserve;

“person” includes not only an individual, but also a partnership, syndicate, association, corporation or the agent or trustee of a person;

“profession” means a vocation, occupation or calling requiring special, usually advanced, education and skill, and as defined in this By-law;

“Reserve” means the Reserves set apart for the use and benefit of the Okanagan Indian Band;

“trade” means a business as defined in section 2 of this By-law.

REQUIREMENTS FOR LICENCE

3.(1) Every person conducting or carrying on a business in the Reserves must hold a valid licence issued under this By-law.

(2) Any person carrying on more than one business in the Reserves must obtain a separate business licence for each business, and where a business is conducted in or from more than one premise, the business conducted in or from each premise will be deemed a separate and distinct business and will require a separate licence.

(3) Every licence granted under this By-law is valid and permits the licensee to carry on the business in a lawful manner.

(4) The licensee or person in charge or control of the premises where the business is conducted must at all times keep the licence or licences prominently displayed in an area of the premises to which the public has access or in an area designated by the Licence Inspector. The License may be in the form and content as set out in Schedule 1.

(5) The licensee must notify the Licence Inspector of any change in the mailing or business address, the type of business, the area of the premises, and, any substantial

physical alteration to the premises in which the business is conducted, and upon the closing of the business, the licensee will surrender the licence to the Licence Inspector.

(5.1) The licensee of a licence to operate a business:

(a) pertaining to the sale of cannabis must notify the Licence Inspector within 5 business days of any change in the licensee's provincial licence under the *Cannabis Control Act* (BC) authorizing the activity, including any revocation or suspension of such licence. In respect of any change to such licence, the licensee must supply a copy of the amended licence to the Licence Inspector;

(b) pertaining to the production of cannabis, including cultivation, processing, sale for medical purposes, analytical testing, or research of cannabis must notify the Licence Inspector within 5 business days of any change in the licensee's federal licence under the *Cannabis Act* (Canada) authorizing the activity, including any revocation or suspension of such licence. In respect of any change to such licence, the licensee must supply a copy of the amended licence to the Licence Inspector.

LICENCE APPLICATION

4.(1) Every person who wishes to conduct a business in the Reserve must apply in writing in Schedule 3 to the Licence Inspector, and must disclose all information required on this application form.

(2) Every person applying for a licence under this By-law to operate a business that is governed or requires registration by any federal statute, or self-regulating professional body, must supply proof of his or her qualifications and of the qualifications of the employees to carry on such a business, and this must accompany Schedule 3.

(2.1) Every person applying for a licence under this By-law to operate a business:

(a) pertaining to the sale of cannabis must supply a copy of a valid provincial licence authorizing the activity under the *Cannabis Control Act* (BC) and this must accompany Schedule 3;

(b) pertaining to the production of cannabis, including cultivation, processing, sale for medical purposes, analytical testing, or research of cannabis must supply a copy of a valid federal licence authorizing the activity under the *Cannabis Act* (Canada) and this must accompany Schedule 3.

(3) Where the applicant is a corporation or a partnership, proof of incorporation or partnership must be provided with the completed Schedule 3.

(4) In the event of a transfer of the business for which a licence has been issued, the Licence Inspector will permit the transfer of the licence from one premise to another provided

(a) the licensee has completed an application in Schedule 3;

(b) the licensee has paid the fee under subsection 6(2) of this By-law;

(c) the proposed business premises comply with the terms of this By-law; and

(d) in respect of a business pertaining to cannabis, the transferee has provided a copy of valid provincial or federal licence authorizing the activity in respect of cannabis.

(5) In the event of a sale of the business for which a licence has been issued, the Licence Inspector will permit an assignment of the licence to the purchaser of the business, provided

(a) the proposed assignee has completed an application in Schedule 3;

(b) the proposed assignee has paid the fee under subsection 6(3) of this By-law; and

(c) the proposed assignee meets the provisions of this By-law to carry on the business for which the licence was issued.

LICENCES

5.(1) A licence is granted for a 1 year period commencing January 1 and expiring December 31 in each calendar year. Licences must be renewed by completing Schedule 3 by December 31 of each calendar year or the licence will have expired and

be suspended. Licences may be renewed, and reinstated from suspension for non-timely renewal in accordance with subsections 6(1) and 6(6) of this By-law.

(2) A licence will specify the time period, type and location of the business the licensee is permitted to conduct.

(3) A licence is valid throughout the Reserves unless otherwise stated on the licence.

(4) A licence will be issued in the form of Schedule 1.

(5) No licence in respect of a business pertaining to cannabis is valid unless

(a) the licensee is in compliance with the *Cannabis Act* (Canada), the *Cannabis Control Act* (BC), and the *Cannabis Distribution Act* (BC) and associated regulations under each act; and

(b) the business is not located within 500 meters of the perimeter of a school grounds, playground recreation centre or facility, child care centre, public park, Church, library, or game arcade open to persons under the age of 19 years.

FEES

6.(1) The fee payable for a business licence, including licence renewal are as set out in Schedule 2 per calendar year.

(2) The fee payable for filing a Business Licence Application in Schedule 3 for the

(a) issuance of a business licence

(i) for any business that does not pertain to cannabis is \$100;

(ii) for any business that pertains to cannabis is \$4000;

(b) amendment of a business licence, including but not limited to transfer pursuant to subsection 4(4); assignment pursuant to subsection 4(5) is \$25.00.

(c) filing of a Request for Review Hearing in Schedule 4, pursuant to section 9 of this By-law is \$25.00 plus the applicable annual, renewal, transfer or assignment fee.

(3) The fees prescribed in this By-law will be reduced by one-half where a licence is issued after July 31 in a calendar year.

(4) Where a licensee has not renewed the licence on or before the expiry date as set out in subsection 5(1) of this By-law, the licence will be suspended and the licensee has 15 days after the date of expiry to renew the licence and have the licence reinstated by completing the application in Schedule 3 and will pay the licence fee set out in subsection (1) and an added fee of \$50.00.

(5) Where a suspended licensee has not renewed the licence within the 15 days after the expiry date as set out in subsection (4), the suspended licensee has another 75 days to renew the licence and have the licence reinstated by completing the application in Schedule 3 and will pay the licence fee set out in subsection (1) and an added fee of \$50.00. The licence will be revoked if not renewed at the end of this time.

REFUND

7. No licence fee paid pursuant to this By-law will be refunded.

ISSUANCE OF LICENCE

8.(1) Upon a business licence applicant meeting the provisions for licence issuance under subsection (2), a business licence will be issued to the applicant.

(2) The Licence Inspector will, upon receiving an application for a business licence, promptly issue, by delivery or mail, a licence to the licensee at the address shown in the licence application provided

(a) the Licence Inspector is satisfied that the applicant's business complies with all provisions in any of the other by-law(s) of the Band;

(b) the application complies with this By-law;

(c) in respect of an application for a licence for a business pertaining to cannabis, the applicant is not in contravention of the *Cannabis Control Act* (BC), the *Cannabis Distribution Act* (BC), or the *Cannabis Act* (Canada);

(d) the applicant has disclosed all required information in the application form and the Licence Inspector is satisfied under subsections 11(c) and (d) of this By-law;

(e) the applicant has not been convicted of

(i) within the preceding 3 years, an offence under the *Criminal Code* (Canada), relating to the conduct of this business whether on or off the Reserve, for which the applicant has not been pardoned;

(ii) an offence relating to the remediation or non-remediation, use of, or access to natural resources or the environment, under any federal or provincial statute relating to the conduct of this business or any business in the nature of the business for which the licence is being applied, anywhere;

(f) the applicant's business would not be detrimental to the health, welfare, safety and environment of inhabitants on the Reserve; and

(g) the Licence Inspector's investigations do not disclose any reason to believe that the carrying on of the said business may result in a breach of the law, or may be in any way adverse to the public interest; and

(h) the required fees for the licence have been paid.

(3) Every licence granted pursuant to this By-law will be in duplicate; one copy will be issued to the licensee and the other copy retained by the Licence Inspector. The licence so issued will be deemed a personal licence to the licensee.

(4) If the applicant or licensee fails to comply with or the Licence Inspector is not satisfied with information received from the applicant or licensee under subsection (2), the Licence Inspector will forthwith serve the applicant notice in Schedule 4 of the refusal to issue the licence and said notice will be served personally or by registered mail to the applicant at the address shown in the licence application.

(5) The Licence Inspector may make issue a licence on conditions detailed in on the licence.

APPEAL

9.(1) Within 30 days of service of the notice under subsection 8(4) of this By-law, the applicant or licensee may apply for a review by Council by completing and filing Schedule 5, and paying the fee as referred to in subsection 6(4) of this By-law, and submitting these to the Licence Inspector.

(2) The Licence Inspector, upon receipt of Schedule 5 and the fee referred to in subsection 6(4) of this By-law, will forthwith transmit to Council and applicant

- (a) a copy of the original licence application as completed by the applicant and copies of any supporting documentation accompanying the licence application;
- (b) a copy of the applicant's completed Schedule 5; and
- (c) a copy of the Licence Inspector's refusal and reasons for refusal.

(3) Upon receipt of the material described in subsection (2), Council will determine the time and date of the review hearing, which will be at least 15 days hence but no more than 45 days and will advise the Licence Inspector of its decision. The Licence Inspector will forthwith serve notice of the decision in Schedule 6 on the applicant by personal service or by registered mail at the address shown in the licence application. Council will hold the review hearing at the time and date set out in Schedule 6. The applicant shall be given at least 7 days notice of the hearing.

(4) The applicant may be represented at the review hearing by counsel and the applicant or counsel may adduce evidence, submit argument in support of the application for licence, answer any objections that may arise, and examine or cross-examine witnesses.

(5) At the review hearing, the Licence Inspector is entitled to submit arguments in reply to evidence and argument presented by or on behalf of the applicant, including examination or cross-examination of witnesses.

(6) At the review hearing, the onus will be upon the applicant to show just cause why the licence applied for should be granted.

(7) Council will give its decision in writing to the Licence Inspector within 14 days of the date of the completion of the review hearing.

(8) The Licence Inspector will forthwith notify the applicant of the decision referred to in subsection (7), including notification that the applicant has a further right of appeal to a court of competent jurisdiction, by serving a copy of the decision personally or by registered mail to the applicant at the address shown in the applicant's licence application.

(9) If the applicant agrees at the review hearing to accept conditions upon the licence, Council may render a decision granting the applicant the licence applied for upon such conditions as it considers fair and appropriate and authorized by law.

(10) All review hearings will be held in camera unless the applicant requests that the hearing be open to the public and Council must approve the request by a band council resolution, and the decision resulting from the review hearing will be made public forthwith, and any minutes of the review hearing will be available to the public within 15 days of the decision.

(11) If Council renders a decision granting the applicant the licence applied for, the licence will be issued upon the applicant complying with this By-law.

LICENCE INSPECTOR

10. Council, by band council resolution,

(a) will appoint a Licence Inspector who may also be the Band's Executive Director or appointed Bylaw Enforcement Officer, and such other officers as may be necessary, who will receive applications, appeals, issue licences and carry out the business licensing administrative functions under this By-law including enforcement;

(b) will provide for reasonable remuneration to be paid to the Licence Inspector and other appointed officers;

(c) will appoint the Licence Inspector for a fixed term of not less than 2 years after which reappointment shall be discussed by both parties; and

- (d) may dismiss the Licence Inspector from the appointed position for
- (i) failing to carry out duties as described in this By-law,
 - (ii) having been convicted of an employment related offence under the *Criminal Code* (Canada), or
 - (iii) contravening the Band's conflict of interest guidelines.

DUTIES OF LICENCE INSPECTOR

11. The Licence Inspector will

- (a) receive and process all applications, appeals, renewals, transfers and assignments of licences to be issued under this By-law;
- (b) maintain a record of all applications and fees for licences and retain on file a copy of all licences issued, together with their particulars;
- (c) ascertain, as far as reasonably practicable, that all information furnished by the applicant in connection with an application for a licence is accurate;
- (d) make all investigations required by subsection 8(2) of this By-law or by the Band, relative to an application;
- (e) in response to receipt of a written complaint, or at least once a year, with the consent of the licensee (such consent not to be unreasonably withheld) make inquiries and inspect premises to determine whether every holder of a licence issued under this By-law complies with the licence issued and the by-laws of the Council, and no licensee shall obstruct or hinder the making or completing of the inspection;
- (f) report monthly in writing to the Band Administrator, or Band Manager, or the person appointed by Council from time to time to administer the affairs of the Band, stating the number of licences issued, the type of business conducted under each licence, and the fees received since the previous report along with a summary stating the total number of licences issued and the total amount of money received to date for the current year; and

(g) perform such other duties as may be requested by the Band Administrator, or Band Manager, or the person appointed by Council from time to time to administer the affairs of the Band.

REVOCAION OR SUSPENSION OF LICENCE

12.(1) Council will, by band council resolution, and after giving notice in Schedule 7 and holding a hearing, (i) suspend for a period not exceeding ninety (90) days, or (ii) revoke, any licence issued under this By-law, where it has come to Council's attention that the licensee

- (a) has failed to comply with this By-law;
- (b) is carrying on a business that fails to comply with all provisions in any of the other by-law(s) of the Band;
- (c) within the preceding 3 years of licence issuance and since licence issuance, has been convicted of an offence under the *Criminal Code* (Canada), relating to the conduct of this business whether on or off the Reserve, for which the licensee has not been pardoned;
- (d) has conducted the business in a manner that is detrimental to the health, welfare, safety and environment of inhabitants in the Reserve;
- (e) is convicted of any offence under any statute of the province in respect of the licensed business or with respect to the premises named in the licence;
- (f) is carrying on a business, the purpose of which is to engage in or permit, allow, facilitate, encourage or assist others to engage in any activity that violates the *Criminal Code* (Canada), the *Controlled Drugs and Substances Act* (Canada), the *Cannabis Act* (Canada), the *Cannabis Control Act* (BC), or the *Cannabis Distribution Act* (BC); or
- (g) in respect of a business pertaining to cannabis, was convicted or liable of an offence involving dishonesty, misrepresentation, non-disclosure or concealment of any material fact relating to the subject matter of the licence or required to be stated in the application.

(2) Council will give the licensee at least 7 days notice of the hearing referred to in subsection (1) and the Licence Inspector will serve Schedule 6 personally or by registered mail to the licensee at the address shown in the licence application, but if a licensee who by reasonable efforts of the Council and Licence Inspector cannot be found and has not come forward then the notice will be considered to be duly served and an *ex parte* decision will be issued against the licensee.

(3) Subsections 9(4), 9(5), 9(7) and 9(8) of this By-law also apply to the hearing referred to in subsection (1).

(4) The Licence Inspector will post the notice of suspension or revocation of a licence by the Council upon the premises for which the licence was issued and the notice must not be removed until the licence is reinstated or the licensee ceases to occupy the premises, or a new business other than the one carried on by the former licensee is licensed on the premises.

CONFLICT OF INTEREST

13. The Chief and each Councillor must declare any potential conflict of interest, in accordance with the Band's conflict of interest guidelines, and withdraw from any hearing, held under sections 9 and 12 of this By-law, where a conflict of interest may arise.

PENALTY

14. (1) Every person who contravenes subsection 3(1) of this By-law is guilty of an offence and on summary conviction is liable to a fine not exceeding one thousand dollars (\$1,000).

(2) Every day that an offence is permitted to continue constitutes a new offence.

ENFORCEMENT

15. (1) The Council may charge a licensee, whether the licence is expired, revoked or suspended, with all reasonable costs that are incurred in the collection of all fees, fines, interest, penalties or other costs imposed by this By-law.

(2) An officer may, and at the direction of Council, shall order any person who is committing an offence to cease the activity that is committing the offence immediately.

(3) Where a person fails or refuses to comply with an order made under subsection (2), an officer may, and at the direction of Council, shall take such reasonable measures as are necessary to prevent the continued commission of the offence;

(4) A person who fails or refuses to comply with an order made under subsection (2), or who resists or interferes with an officer acting under subsection (3), commits an offence.

(5) Without limiting the generality of subsections (2) to (4), the Band may take such measures as the Council, in its sole discretion, decides are reasonable and necessary to remedy the offence, all at the sole cost of the person committing the offence.

THIS BY-LAW IS HEREBY ENACTED by Council at a duly convened meeting held on the _____ day of _____, 20____.

A quorum of Council consists of 5 members of Council.

(Member of the Council)

(Member of the Council)

(Member of the Council)

(Member of the Council)

(Member of the Council)

(Member of the Council)

(Member of the Council)

(Member of the Council)

(Member of the Council)

(Member of the Council)

(Member of the Council)

DRAFT

SCHEDULE 1

(section 5)

BUSINESS LICENCE

The Licensee, _____, is hereby authorized to conduct a business, calling, trade or occupation in the following commercial activity _____ in the premises consisting of _____ square meters at the address of _____ on the _____ Reserve on the conditions listed below, commencing on the date of _____ and expiring on the date of _____.

Conditions:

Name of business

Signature of Licence Inspector

Signature of licensee

Date

SCHEDULE 2

(section 6)

FEES

Type of Business	Fee (\$)	Period
Base fee for any Business with a premises of 0-100 sq meters	110	annually
Base fee for any Business with a premises of 101-300 sq meters	125	annually
Base fee for any Business with a premises of 301-600 sq meters	265	annually
Base fee for any Business with a premises of 601-2500 sq meters	340	annually
Base fee for any Business with a premises over 2500 sq meters	790	annually
Cannabis – retail	1500	annually
Cannabis – production, including cultivation, processing, sale for medical purposes, analytical testing, or research of cannabis	1500	annually
Casino	10	per table/slot
	2000	maximum annually
Contractors	115	annually
Market (indoor or outdoor)	515	annually
Room rentals up to 10 units	80	annually
Seasonal licence (6 months)	½ of base fee	6 months

Secondary suites	50	annually
Special events	40	per day
Street performance and busking	5	6 months
Temporary licence	40	1-30 days
Unclassified	105	annually
Variable surcharges (additional to Base fee)		annually
i) Liquor Primary/Food Primary with Liquor:		
100 sq meters	15	
101-300 sq meters	40	
301-600 sq meters	90	
601-2500 sq meters	140	
Over 2500 sq meters	165	
ii) Room rentals		
11-25 units	15	
26-50 units	40	
51-100 units	140	
over 100 units	190	

SCHEDULE 3
(sections 4, 5, 6)

BUSINESS LICENCE APPLICATION

1. Applicant's Name:

2. Applicant's Date of Birth:

3. Applicant's Address of Residence:

4. Name of Company proposed as Licensee:

5. Mailing Address of Company if different from Applicant's Address of Residence:

6. Residence Phone: _____ Office Phone: _____

7. Email or Fax:

8. Name of business to be licensed:

9. Address of business to be licensed:

10. Size of premises in square meters:

11. Name of individual in charge at this location:

12. Title of individual in charge:

13. Type of business:

14. Have you previously had a business licence from this Band? Yes _____ No _____

15. Are you presently registered with the federal government or a self-regulating professional body with respect to the conduct of your business? Yes ___ No ___
(If yes, applicant must provide proof and give details below.)

16. Does the business pertain in any way to cannabis? Yes ___ No ___
(If yes, applicant must provide a copy of provincial and/or federal authorization authorizing the activity and give details below.)

17. Are you bonded with a bonding agency with respect to the conduct of your business? Yes ___ No ___
(If yes, applicant must provide proof and give details below.)

18. Is the business incorporated? Yes ___ No ___ Federal ___ Provincial _____
(If yes, applicant must provide proof and give details below.)

19. Is the business administered by a partnership? Yes ___ No _____
(If yes, applicant must provide proof and give details below - registration.)

20. Have you, within the previous 3 years, been convicted of an offence under the
Criminal Code (Canada) for which you have not been pardoned? Yes ___ No__

I agree that I have read and understood the *Business Licensing By-law* of the Okanagan Indian Band and I accept and agree to abide by all of the provisions stated there including the conditions whereby my licence could be denied, revoked or suspended.

Signature of applicant

Date

SCHEDULE 4

(sections 8, 9)

NOTICE OF LICENCE REFUSAL

TO: _____
(name of applicant)

ADDRESS: _____

RE: _____
(location of business)

TAKE NOTICE that pursuant to the *Business Licensing By-law* your application to

___ receive, ___ renew, ___ transfer, ___ assign,

a BUSINESS LICENCE is refused.

AND TAKE NOTICE that you have 30 from the date of this NOTICE within which you may apply for a review by Council by completing and filing Schedule 5 of the said By-law and paying the fee pursuant to this By-law with the Licence Inspector.

AND TAKE FURTHER NOTICE that if you file a request for review a hearing will be conducted for which you will be notified of the time and place to attend.

DATED AT _____ this _____ day of _____ ,
20__.

Name of Licence Inspector

Signature of Licence Inspector

SCHEDULE 5

(section 9)

REQUEST FOR REVIEW HEARING

TO: Council of the Okanagan Indian Band

c/o _____
(Licence Inspector)

PURSUANT to the *Business Licensing By-law*, I hereby appeal the decision as outlined on the NOTICE OF LICENCE REFUSAL, dated the _____ day of _____, 20__ and signed by the Licence Inspector to refuse to

___ issue, ___ renew, ___ transfer, ___ assign,

a BUSINESS LICENCE for the following business located at:

(description of the business and location)

on the following grounds:

- 1.
- 2.
- 3.
- 4.

DATED AT _____ this _____ day of _____, 20__.

Printed name of appellant

Appellant's signature

Address to which all notices to appellant are to be sent

SCHEDULE 6
(subsection 9(3))

NOTICE OF REVIEW HEARING

TO: _____
(name of applicant)

ADDRESS: _____
(location of business)

PURSUANT to the *Business Licensing By-law*, Council will hear your Request for Review Hearing dated the _____ day of _____, 20__ relating to the above-noted business.

AND TAKE NOTICE that this Review Hearing will be held at the hour of _____ (a.m./p.m.) on the _____ day of _____, 20__ at the following location:

AND TAKE FURTHER NOTICE that you should bring to the hearing all relevant documents pertaining to this matter.

DATED AT _____ this _____ day of _____, 20__.

Licence Inspector

SCHEDULE 7

(section 12)

NOTICE OF HEARING

TO: _____
(name of licensee)

ADDRESS: _____

RE: ___ Licence Suspension for:

(location of business)

___ Licence Revocation for:

(location of business)

PURSUANT to the *Business Licensing By-law*, Council will be holding a hearing relating to the above-noted business regarding:

___ (i) why your business licence should not be suspended for a period not exceeding 90 days; or,

___ (ii) why your business licence should not be revoked.

AND TAKE NOTICE that this hearing will be held at the hour of _____ (a.m./p.m.) on the _____ day of _____, 20__ at the following location:

AND TAKE FURTHER NOTICE that you should bring to the hearing all relevant documents pertaining to this matter.

DATED AT _____ this _____ day of _____, 20__.

Licence Inspector